

Cover Letter for Experienced

Dear Sir/Madam,

I am writing this letter to you to apply for the position of (desired position) in your company (company name). I came across the position via (mention job portal source) and wanted to apply for the same.

I have a degree in (the degree relevant to the desired position), and I have worked in the field

before for over (number of months/years of experience) at (current or company name).

During

my time as (current or last position), I have learned valuable skills that appear relevant to the position desired by your company.

In my current position as (current position), I have achieved an exponential growth in the field by

increasing overall (sales or marketing) statistics by at least (percentage).

I have learned that I enjoy working in this field and that I can prove to be a valuable asset with

my present skill set. I enjoy working with like-minded people, and I am a team player. The challenges that the (desired position) offers is big, and I am sure that with an expert team I can

take these challenges head-on.

Thank you for your time and for considering me as a candidate. I have mentioned my contact

number and email id in my resume and will send a follow-up email next week if further information is required.

Yours sincerely,

(Name)

(EMAIL)

(NUMBER)